

## WELCOME TO MAITLAND PRIVATE HOSPITAL

This handout is designed to assist you to apply for the Enrolled Nurse Transition Anaesthetic Nursing Program at Maitland Private Hospital.

## THE ENROLLED NURSE TRANSITION ANAESTHETIC NURSING PROGRAM

The program is highly competitive and it is guaranteed that there will be many more applicants than there are positions available. It is therefore necessary to be fully prepared prior to interview. Use this handout to ensure that you meet the application requirements and supply the required documentation with your application to ensure that you have the best chance of success.

## PERIOPERATIVE STREAM

Maitland Private Hospital offers a unique program for EENs who have a keen interest in working in the perioperative environment. This newly created 12-month program includes 6 months of intensive on the job training and support combined with a following 6-month consolidation period to master the knowledge and skills required to work in the Assistant to the Anaesthetist nursing role. The successful applicant/s will be offered a 12-month fixed-term full-time contract with a potential for ongoing employment (if eligible).

## HEALTH CARE VALUES

We are a part of the Healthe Care group of hospitals and live by our value of "People above all else". We are proud of our friendly, open, honest and supportive culture. Our vision, mission and values encourage employees to proactively participate in the running of our organisation and its ongoing success. Healthe Care promotes a culture of open and transparent communications where people are recognised as being the key to our success.

We work hard to ensure that our people have the support and facilities to build successful careers. Individuals joining our Group will appreciate:

- A comprehensive orientation to the site
- Flexible work hours to ensure a healthy work-life balance
- Uniforms
- Ongoing training and development
- Open management style - access to key decision makers
- Fair and equal treatment of all employees
- Achievements that are recognised and rewarded

# ENROLLED NURSE TRANSITION ANAESTHETIC NURSING PROGRAM

## APPLICATION INFORMATION

### PREPARING YOUR APPLICATION

When preparing your application there are several considerations. These include recruitment requirements, employment preferences and addressing the selection criteria.

### ESSENTIAL CRITERIA

1. Completion of your Diploma of Nursing
2. Unrestricted AHPRA Registration
3. Minimum 12 months post graduate employment
4. Current Working with Children Check and Police Check.
5. Immunisation evidence (including COVID vaccination) and serology report.

### DESIRABLE CRITERIA

1. Previous under-graduate experience in hospital setting.
2. Previous perioperative nursing experience

### SELECTION CRITERIA

1. You're passionate about a career in Perioperative Nursing
2. Commitment to continuous quality improvement and safety.
3. Demonstrated ability to work effectively within a team.
4. Strong collaborative interpersonal skills with well-developed verbal and written communication skills.
5. Demonstrated clinical knowledge and clinical problem-solving abilities.
6. Exhibit patient-centred care with an understanding of the professional, ethical and legal requirements of the role.

As part of your application you will be required to provide a personal statement (maximum 350 words). Your statement must describe your interest in Perioperative Nursing & why you have chosen this specialty. It may also include your most valuable skills & past experiences.

During recruitment your responses will be reviewed as part of the selection process. It is important that you give your statement thoughtful consideration.

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### RECRUITMENT REQUIREMENTS

As part of the Health Care recruitment process you are required to provide:

\*Please note failure to provide the following will result in an invalid application.

<b>Eligibility</b>	
<b>Curriculum Vitae</b>	<ul style="list-style-type: none"><li>- Outlining your educational qualifications, experience &amp; details of clinical placements undertaken.</li></ul>
<b>Personal Statement</b>	<ul style="list-style-type: none"><li>- Address the Personal Statement topic</li></ul>
<b>Identification</b>	<ul style="list-style-type: none"><li>- Evidence of identification and permanent residency, such as passport, Australian birth certificate, and citizenship certificate and visa information.</li></ul>
<b>Working With Children Check</b>	<ul style="list-style-type: none"><li>- NSW Working with Children Check (WWCC) clearance number for paid work by visiting <a href="https://www.kidsguardian.nsw.gov.au/">https://www.kidsguardian.nsw.gov.au/</a></li><li>- You must bring a WWCC clearance number to interview for verification.</li></ul>
<b>Immunisation</b>	<ul style="list-style-type: none"><li>- Evidence of current immunisation in accordance with NSW Health</li></ul>
<b>Referees</b> <b>Identify two referees in your application:</b>	<ul style="list-style-type: none"><li>- One referee must be a clinical referee.</li><li>- The second referee is to be either an employer (paid or unpaid work) or another clinical referee. The names and contact details (phone &amp; email) of your two referees are to be entered with pre-employment check information prior to interview.</li></ul>

### SUBMITTING YOUR APPLICATION

For applications to Maitland Private Hospital New Graduate Program, please email your completed application within the application time and supporting documents to:

Attention: Alice Blanch and Sheoni Corrigan

[alice.blanch@healthcare.com.au](mailto:alice.blanch@healthcare.com.au) and [sheoni.corrigan@healthcare.com.au](mailto:sheoni.corrigan@healthcare.com.au)